संख्या-10/2024/सा-3-110/दस-2024/301(9)/2019

प्रेषक,

नील रतन कुमार,
विशेष सचिव,
उत्तर प्रदेश शासन।

सेवा में,

1. निदेशक, पेंशन निदेशालय, उ0प्र0, लखनऊ।
2. वित्त नियंत्रक, प्राथमिक/माध्यमिक/उच्च शिक्षा विभाग, उत्तर प्रदेश।
3. समस्त मुख्य कोषाधिकारी /वरिष्ठ कोषाधिकारी/कोषाधिकारी, उत्तर प्रदेश।
4. समस्त आहरण एवं वितरण अधिकारी, उत्तर प्रदेश।

वित्त (सामान्य) अनुभाग-3 लखनऊ: दिनांक 30 मार्च, 2024

विषय : राष्ट्रीय पेंशन प्रणाली (एन0पी0एस0) के अन्तर्गत सेन्ट्रल रिकार्ड कीपिंग एजेन्सी (सी0आर0ए0) सिस्टम पर सुरक्षित एन0पी0एस0 लेनदेन हेतु "आधार" (AADHAAR) आधारित लॉगिन व्यवस्था लागू किये जाने के संबंध में ।

महोदय,

भारत सरकार की संस्था पेंशन निधि विनियामक एवं विकास प्राधिकरण (पी0एफ0आर0डी0ए0) के परिपत्र सं0 PFRDA/2024/05/SUP-CRA/02 दिनाँक 20 फरवरी, 2024 द्वारा सी0आर0ए0 सिस्टम पर एन0पी0एस0 ट्रांजैक्शन हेतु लॉगिन करने के लिये आधार बेस्ड व्यवस्था दिनांक 01 अप्रैल, 2024 से लागू किये जाने की व्यवस्था करने तथा इस प्रयोजनार्थ स्टैण्डर्ड आपरेटिंग प्रोसीजर (एस0ओ0पी0) निर्गत किये जाने के निर्देश सेन्ट्रल रिकार्ड कीपिंग एजेन्सी को दिये गये हैं।

2- उक्त व्यवस्था के अन्तर्गत सी0आर0ए0 प्रणाली का उपयोग करने में सुरक्षा उपायों को उन्नत करने और अभिदाताओं और हितधारकों के हितों का संरक्षण करने के लिए सी0आर0ए0 प्रणाली में लॉगिन हेतु "आधार" आधारित लॉगिन प्रमाणीकरण के माध्यम से एक अतिरिक्त सुरक्षा सुविधा प्रारम्भ् की जा रही है। आधार-आधारित लॉगिन प्रमाणीकरण को विद्यमान यूजर आईडी और पासवर्ड आधारित लॉगिन प्रक्रिया के साथ एकीकृत किया जाएगा, ताकि सी0आर0ए0 प्रणाली को 2-फैक्टर प्रमाणीकरण के माध्यम से सुलभ बनाया जा सके।

2/-

1- यह शासनादेश इलेक्ट्रानिकली जारी किया गया है, अतः इस पर हस्ताक्षर की आवश्यकता नही है ।
2- इस शासनादेश की प्रमाणिकता वेब साइट http://shasanadesh.up.gov.in से सत्यापित की जा सकती है ।

3- पी0एफ0आर0डी0ए0 के उक्त परिपत्र के क्रम में सेन्ट्रल रिकार्ड कीपिंग एजेन्सी द्वारा सी0आर0ए0 सिस्टम में आधार बेस्ड लॉगिन हेतु व्यवस्था करते हुये, सी0आर0ए0 सिस्टम के यूजर्स की आधार मैपिंग संबंधी स्टैण्डर्ड आपरेटिंग प्रोसीजर (एस0ओ0पी0) निर्गत कर दिया गया है, जिसकी प्रतिलिपि संलग्नक-1 पर स्थित है। आधार मैपिंग हेतु आवश्यक प्राधिकार पत्र का प्रारूप संलग्नक-2 पर स्थित है।

4- इस संबंध में मुझे आपसे यह कहने का निदेश हुआ है कि कृपया सी0आर0ए0 प्रणाली में "आधार" आधारित लॉगिन और प्रमाणीकरण की अतिरिक्त सुविधा को कार्यान्वित करने के लिये सी0आर0ए0 सिस्टम के समस्त यूजर्स की आधार मैपिंग की कार्यवाही स्टैण्डर्ड आपरेटिंग प्रोसीजर (एस0ओ0पी0) के अनुसार करना सुनिश्चित करें।

संलग्नक: यथोक्त ।

भवदीय,

नील रतन कुमार
विशेष सचिव।

संख्या एवं दिनांक तदैव ।

प्रतिलिपि: निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

1. प्रधान महालेखाकार, लेखा एवं हकदारी-प्रथम/द्वितीय, उ0प्र0, प्रयागराज ।
2. निदेशक, कोषागार, उ0प्र0, लखनऊ ।
3. समस्त मण्डीय अपर/संयुक्त निदेशक, कोषागार एवं पेंशन उ0प्र0 ।

आज्ञा से,

नील रतन कुमार
विशेष सचिव।

http://shasanadesh.up.gov.in

1- यह शासनादेश इलेक्ट्रानिकली जारी किया गया है, अतः इस पर हस्ताक्षर की आवश्यकता नही है ।

2- इस शासनादेश की प्रमाणिकता वेब साइट http://shasanadesh.up.gov.in से सत्यापित की जा सकती है ।

संलग्नक - 1

protean
Change is growth

Protean eGov Technologies Limited

STANDARD OPERATING PROCEDURE (SoP)

Securing NPS transactions through Aadhaar based User Authentication for Government Nodal offices

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Index

Sr. No	Topic	Page No
1.	One time registration of Aadhaar number against Nodal Office User ID	5
2.	Authentication of Aadhaar Mapping to Nodal Office User ID	8
3.	Status view for Aadhaar Mapping	12
4.	Procedure for regular (Aadhaar based) access to CRA system	12

Acronyms and Abbreviations

The following definitions, acronyms & abbreviations may have been used in this manual:

ACRONYM	DESCRIPTION
NPS	National Pension System
Protean	Protean eGov Technologies Limited
PFRDA	Pension Fund Regulatory & Development Authority
PRAN	Permanent Retirement Account Number
NPSCAN	National Pension System Contribution Accounting Network
CRA	Central Recordkeeping Agency
Pr.AO	Principal Accounts Office
DTA	Directorate of Treasury and Accounts
PAO	Pay and Accounts Office
DTO	District Treasury Office
DDO	Drawing and Disbursing Office
PAO Reg. No.	Unique PAO Registration Number allotted by CRA
DDO Reg. No.	Unique DDO Registration Number allotted by CRA
PAN	Permanent Account Number
I-PIN	Internet Personal Identification Number
T-PIN	Tele-query Personal Identification Number

Overview

Government Nodal offices (PrAO/DTA /PAO/DTO/ DDO) and Corporate Nodal offices are provided login access to the CRA system for executing the NPS related activities and generate/view/download various reports. As per PFRDA directives, 2-Factor Aadhaar based authentication, an additional layer of security feature, is being mandatorily introduced for all password based users while logging-in to CRA system, effective ,1st April 2024.

The Nodal Offices under Central and State Governments including their underlying Autonomous bodies currently utilize a password-based login to access the Central Recordkeeping Agency (CRA) for NPS transactions.

To enhance the security measures in accessing the CRA system and safeguard the interests of Subscribers and Stakeholders, it has now been decided to bring in additional security features through Aadhaar-based authentication for login to the CRA system. The Aadhaar-based login authentication will be integrated with the current User ID and password-based login process so as to make the CRA system accessible through 2- Factor Authentication.

The Nodal office User IDs under the Government Sector (Central/State/CAB/SAB) shall be allowed to login to CRA system (CRA & NPSCAN) with 2-Factor Authentication using Aadhaar OTP (One time password). The Oversight office (PrAO/DTA) needs to link their Aadhaar against their respective CRA User ID initially, so that the underlying users can initiate Aadhaar Mapping. Similarly PAO/DTO needs to link their Aadhaar against their respective CRA User ID, so that the underlying DDOs can initiate Aadhaar linking.

All offices under Government Sector and Autonomous Bodies have to implement the necessary framework for implementation of the additional feature of Aadhaar-based login and authentication in CRA system to perform all NPS related activities.

This document covers the process to be followed by the Nodal offices to link their Aadhaar and proceed with the functional activities using CRA system.

The following points are covered in the document:

A. One time registration of Aadhaar number against Nodal Office User ID

B. Authentication of Aadhaar Mapping to Nodal Office User ID

C. Status view for Aadhaar Mapping

D. Procedure for regular (Aadhaar based) access to CRA system

A. One Time Linking of Aadhaar with Nodal Office User ID

1. Nodal Office User will login to the CRA system with existing Login ID and Password and will have to check in Password policy and enter Captcha and Submit as displayed in **Image 1**.

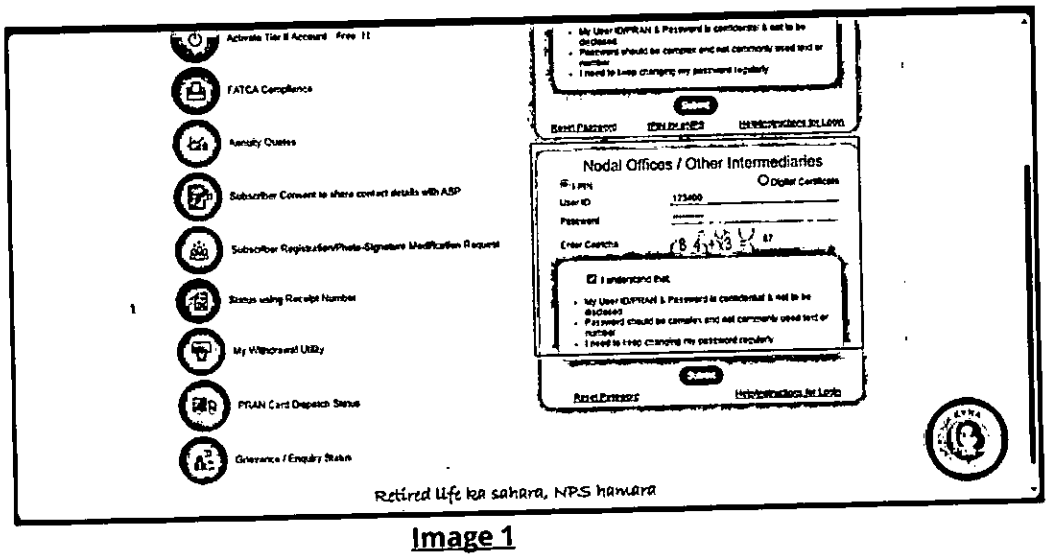

Image 1

2. The CRA System shall prompt for the Aadhaar number as displayed in **Image 2.** The User will enter the Aadhaar number, check the declaration box and click on submit.

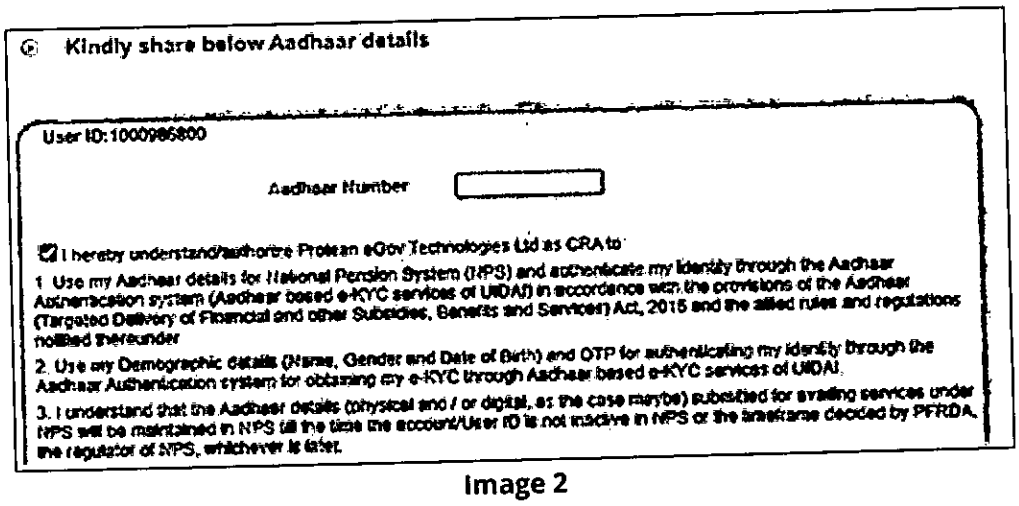
Kindly share below Aadhaar details
User ID:1000986800
Aadhaar Number
I hereby understand/authorize Protean eGov Technologies Ltd as CRA to
1. Use my Aadhaar details for National Pension System (NPS) and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder
2. Use my Demographic details (Name, Gender and Date of Birth) and OTP for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI.
3. I understand that the Aadhaar details (physical and / or digital, as the case maybe) submitted for availing services under NPS will be maintained in NPS till the time the account/User ID is not inactive in NPS or the timeframe decided by PFRDA, the regulator of NPS, whichever is later.

Image 2

The following text shall be displayed and the User will have to place a check across the text after providing Aadhaar number:

- Use my Aadhaar details for National Pension System (NPS) and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder.

- Use my Demographic details (Name, Gender and Date of Birth) and OTP for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI.

- I understand that the Aadhaar details (physical and / or digital, as the case maybe) submitted for availing services under NPS will be maintained in NPS till the time the account/User ID is not inactive in NPS or the timeframe decided by PFRDA, the regulator of NPS, whichever is later.

- I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean eGov Technologies Ltd till such time it is acting as CRA for NPS.

3. System will validate the Aadhaar number and ask for additional details (in case the same Aadhaar is not linked to the same User ID) as displayed in **Image 3**

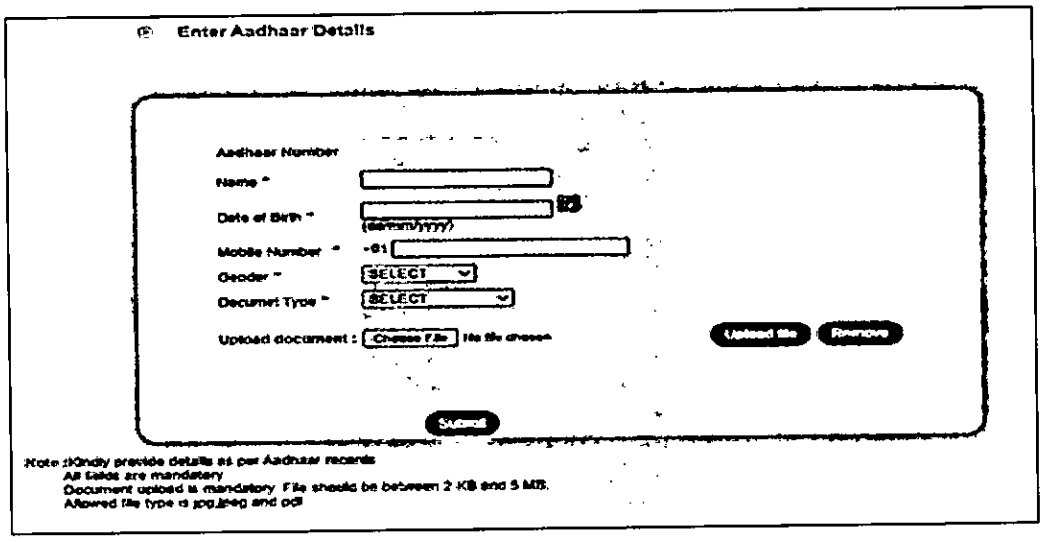

Image 3

The User shall enter the Name, Date of Birth, Mobile Number and Gender as recorded in Aadhaar. It is mandatory to upload at least one or all of the following documents (as per the requirement of the approving office) with maximum size of **5 MB**.

1. Appointment letter
2. Authority letter
3. Identity Card

4. On submission of details, an OTP shall be delivered to Aadhaar registered mobile number and the user needs to enter the OTP as displayed in **Image 4**

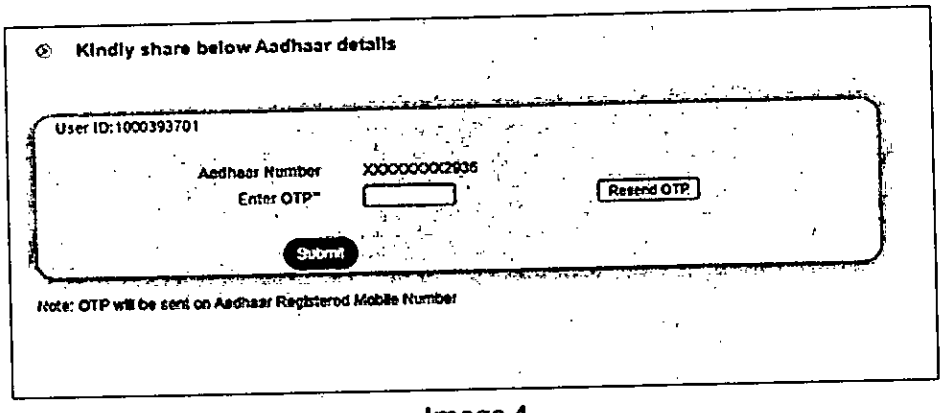

Image 4

In case of delay in the delivery of OTP, the user can regenerate OTP by clicking on "Resend OTP" tab.

5. On submission of OTP and successful data verification, Acknowledgement number shall be generated and request shall be submitted for authorization(refer image 5).

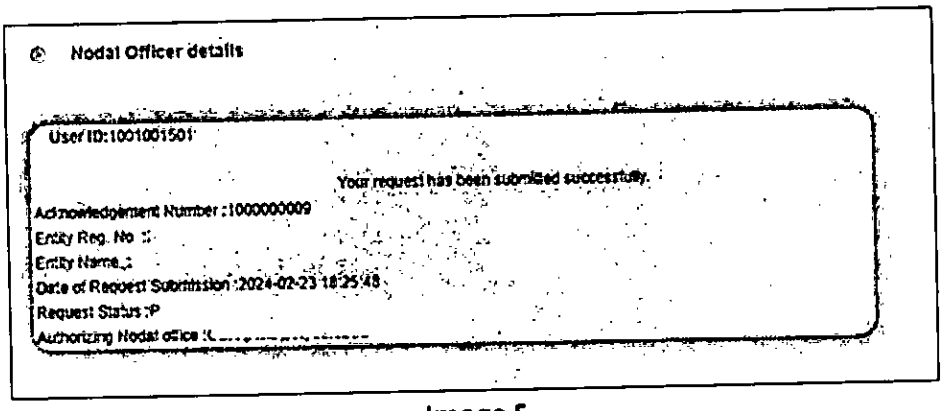

Image 5

Once submitted the message will be displayed that "*Your request has been submitted successfully*". Further, this request has to be authorized by the respective oversight office.

B. Authentication of Aadhaar linking request submitted by Nodal Office:

The oversight office needs to authorize the Aadhaar linking transaction for underlying offices.

Aadhaar Linking for	Authorised by
PrAO/DTA	CRA
PAO/DTO	PrAO/DTA
DDO	PAO/DTO

The underlying office cannot complete Aadhaar linking request till the time the authorizing Nodal officer has completed the Aadhaar linking for his/her User ID. Therefore it is required that the PrAO/DTA gets his/her Aadhaar linked prior to initiating any authorization of requests.

Further, it is important to note that the authorizing office needs to verify the documents uploaded by underlying office before authorizing any Aadhaar linking request.

1. On successful creation of Acknowledgement number for Aadhaar mapping, the nodal office initiating the request shall receive an intimation on registered email.
2. The Authorizer is required to login to the CRA system and authenticate his/her Aadhaar details using OTP and authorize the request under "**User Maintenance**" tab.
3. On selecting "Authorize Mapping Request", the list of pending Acknowledgement number's with related details shall be displayed as shown in **Image 6,** on entering the "Entity Registration number / Acknowledgement number / Date range"

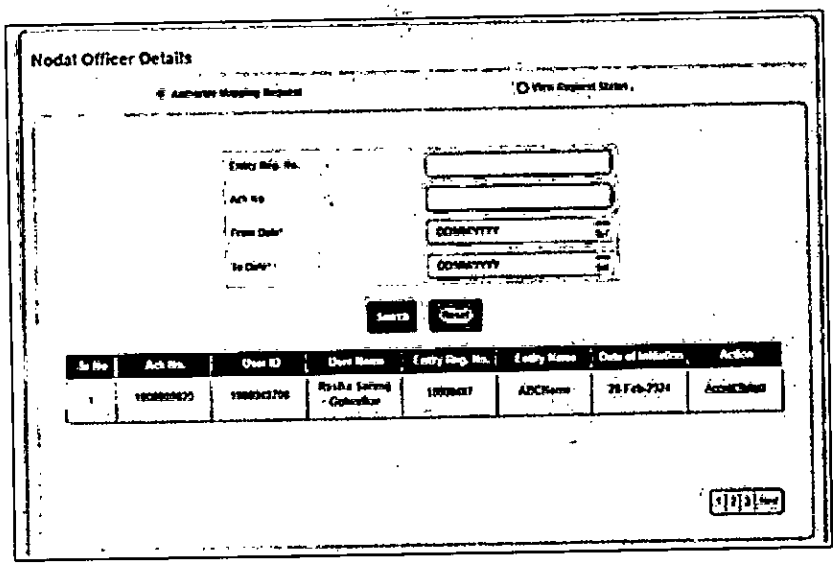

Image 6

4. The details of the data entered by the User for Aadhaar linking shall be displayed with last four digits of the respective Aadhaar number (**Image 7**).

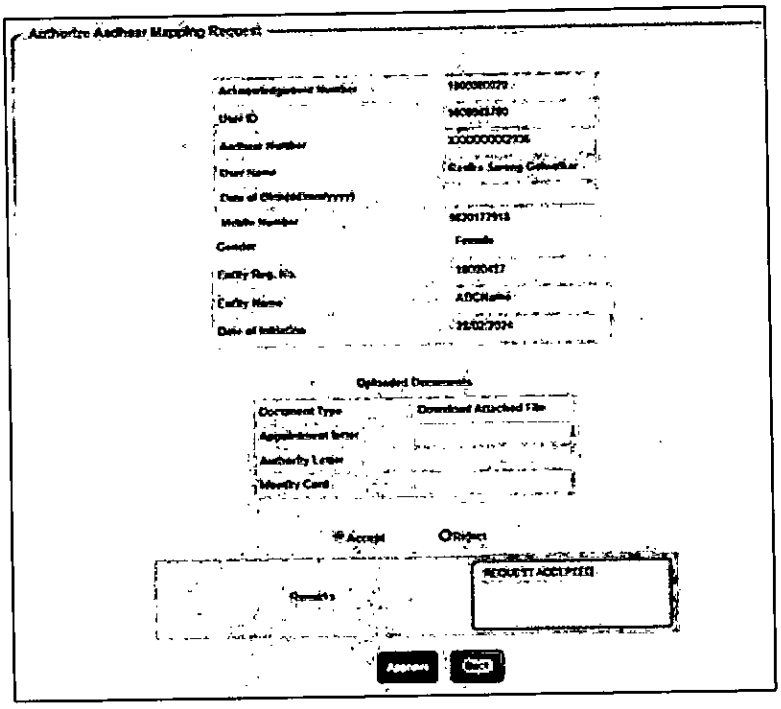

Image 7

5. The authorizer can 'Accept' or 'Reject' the Acknowledgement. If request is accepted then the office needs to '**Approve**' and proceed further. If request is rejected then appropriate comments have to be provided.

6. On successful acceptance of request, the following screen is displayed (Image 8).

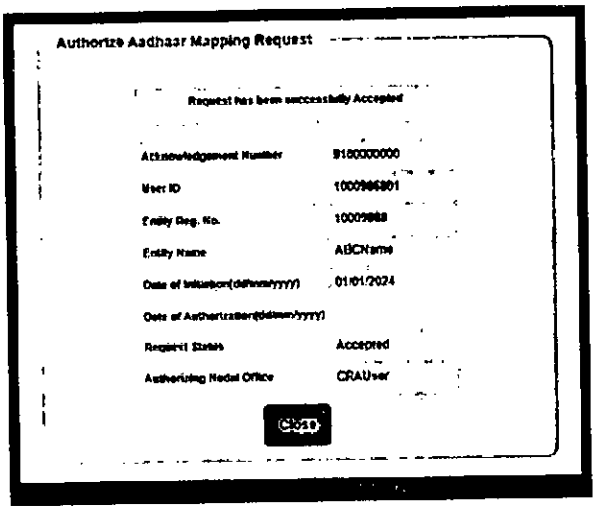

Image 8

C. Status view for Aadhaar linking

The users can view the Status of the request created, by logging-in to the CRA system and providing Acknowledgement ID under the "User Maintenance" tab.

D. Procedure for regular (Aadhaar based) access to CRA system

1. Nodal Office User will login to the CRA system with existing Login ID and Password and will have to check in Password policy and enter Captcha and Submit as shown in **Image 9**.

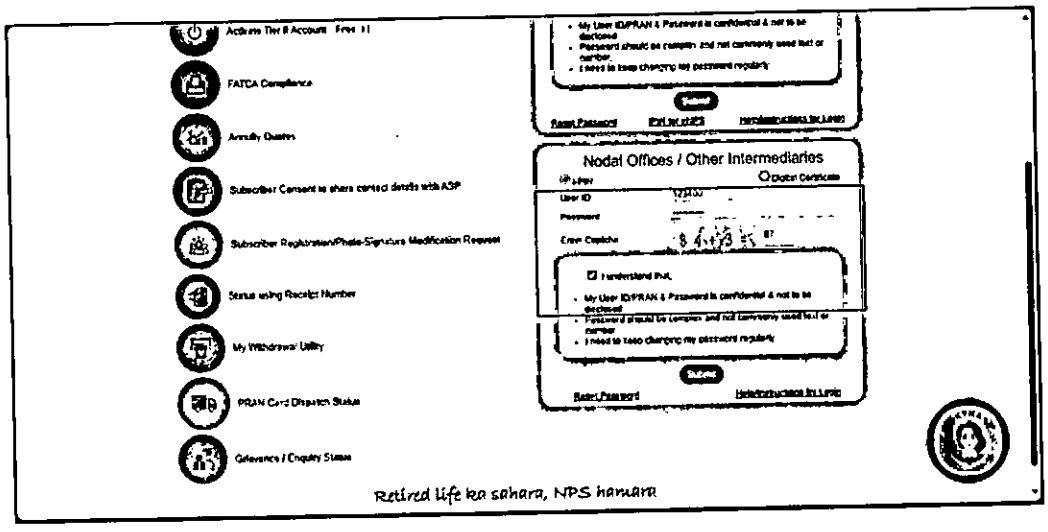

Figure 9

2. The system will ask for Aadhaar number as shown in **Image 10.** The user shall provide the Aadhaar number, check the declaration box and click on submit.

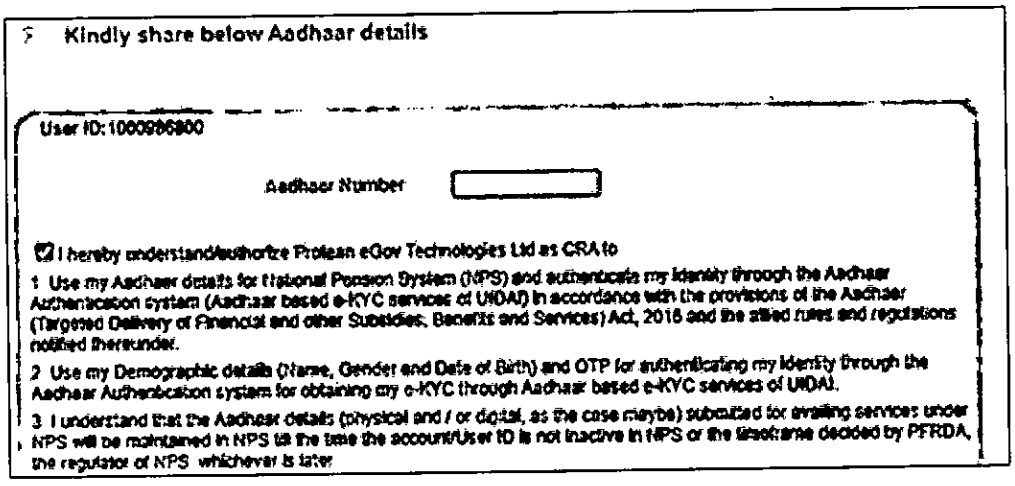
Kindly share below Aadhaar details
User ID:1000986800
Aadhaar Number
I hereby understand/authorize Protean eGov Technologies Ltd as CRA to
1 Use my Aadhaar details for National Pension System (NPS) and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder.
2 Use my Demographic details (Name, Gender and Date of Birth) and OTP for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI.
3 I understand that the Aadhaar details (physical and / or digital, as the case maybe) submitted for availing services under NPS will be maintained in NPS till the time the account/User ID is not inactive in NPS or the timeframe decided by PFRDA, the regulator of NPS whichever is later

Image 10

3. On submission of details, an OTP shall be delivered to Aadhaar registered mobile number and the user shall be required to enter the OTP as displayed in **Image 11**

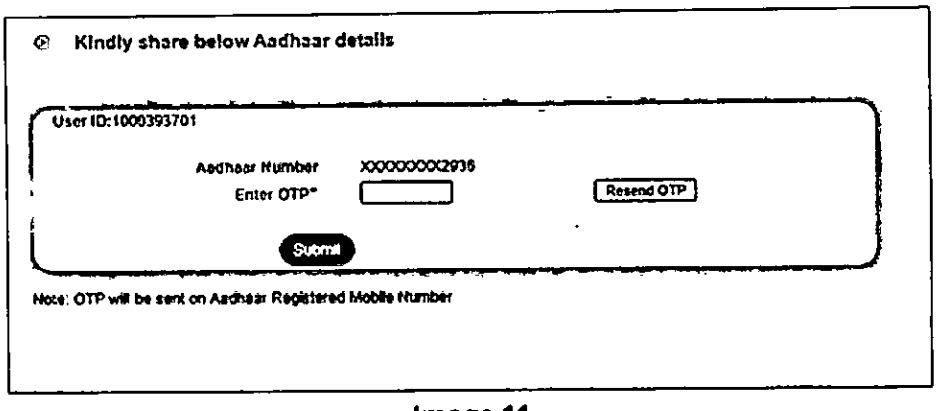

Image 11

In case of delay in delivery of OTP, the user can regenerate OTP by clicking on Resend OTP tab. Once, OTP is submitted, User will be able to login and perform required functions.

----------X----------X----------X----------

संलग्नक- 2

Draft Format
[Office Letterhead]

Authority Letter for Aadhaar Mapping in CRA System

To whomsoever it may concern

The office hereby authorizesthe below mentioned official(s) to link theirAadhaar in the CRA System for accessing and operating the NPS activities.

This authorization is granted to comply with the circular issue by PFRDA ref. PFRDA/2024/05/SUP-CRA/02 dated 20th February 2024 and to follow the process as recommended by Protean CRA.

Sl. No	Name	Aadhaar No.	Mobile	Email ID	CRA user ID

Issuing Authority Details:

Name: Office Name:

Signature: Contact No.:

Designation: Date:

Enclosure: Copy of Aadhar Card & Appointment letter/Employee ID Card